

CALL IN SCRIPT

Interacting with elected officials can be intimidating. The best way to ease nerves is to practice what you want to say, before contacting them. Remember, staying clear and concise is very important, since elected officials and their staffs are busy.

Here are some pointers to help you to prepare.

✓ **(INTRODUCE YOURSELF AND WHERE YOU'RE FROM)**

"Hi my name is (insert your name)."

"I live at _____ or I will be affected by your support/opposition of (describe your issue)."

✓ **(EXPLAIN BRIEFLY WHY YOU ARE CONTACTING THEIR OFFICE)**

"I am calling to encourage you to vote for/against _____,"

Because:


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✓ **(EXPLAIN AGAIN WHAT YOU WANT THEM TO DO)**

"So please vote for/against _____,"

✓ **(END POLITELY)**

"I'd like to thank you for your time."

SAMPLE SCRIPT

Hello my name is Suzanne Jones. I live at 123 Main Street, New York 10090.

I am calling you to ask you to support the installation of a sidewalk curb cut on Maple and 2nd Avenue.

The Independent Living Center is located a block from that intersection and many people who use wheelchairs would benefit from a curb cut on that sidewalk. Those who use wheelchairs now have to go an extra block to cross the street safely.

Please vote in favor of the sidewalk ramp on Maple and 2nd Avenue.

Thank you for your time.

#

SAMPLE SCRIPT

Hello my name is Joe Smith. I live at 12451 Georgia Avenue, Los Angeles 90210.

I am calling to ask that you vote against raising the fare for people with disabilities who use paratransit. The proposed \$1.50 per trip increase would make it harder for those with disabilities who rely on the service and live on a fixed income.

Please vote against the fare increase for paratransit riders.

I appreciate your support.


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VOICEMAIL

Sometimes, calls are forwarded to voicemail from residents. If you must leave a message, here are a few tips on what to say.

✓ **LEAVE YOUR NAME AND ADDRESS**

✓ **EXPLAIN BRIEFLY WHY YOU ARE CONTACTING THEIR OFFICE**

✓ **REPEAT YOUR NAME AND CONTACT INFORMATION**

✓ **END POLITELY**



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